



GLENN COUNTY, CA

Assistant Director of Health and Human Services Agency

Salary \$132,350 to \$160,888 annually DOE/DOQ

GLENN COUNTY HHSA
HEALTH & HUMAN SERVICES AGENCY



HEALTH & HUMAN
SERVICES



GLENN COUNTY

THE COUNTY

Glenn County was incorporated on March 5, 1891. The County seat, Willows was created March 11, 1891. Glenn County was developed out of the northern portion of Colusa County and named for Dr. Hugh J. Glenn, who was the largest wheat farmer in the state during his lifetime and a man of great prominence in the political and commercial life in California.

Glenn County is located in the northern central valley of California, approximately 75 miles north of Sacramento and 110 miles northeast of the San Francisco Bay Area. It is comprised of approximately 1,315 square miles and is bounded on the east by Butte County; the north by Tehama County; and the west by Mendocino County and on the south by Colusa County. With over 1188 farms and ranches, agriculture remains to be a primary source of Glenn County's economy. The 2020 gross production of agricultural commodities was valued at over 700 million dollars. Major commodities include rice, almonds, prunes, walnuts, corn, alfalfa hay, milk products, cattle, sheep, and apiary products.

Glenn County offers unlimited recreational opportunities including hiking, camping, fishing, golfing, waterfowl, and game hunting. The Sacramento River extends along the eastern boundary in a north south direction and is one of the largest salmon spawning rivers in the world. Glenn County has 933.41 miles of maintained roads. Of those, approximately 30 miles are within the City of Willows and 41 miles in the City of Orland.

There are approximately 475 full-time equivalent employees and a total annual budget of over \$174 million dollars. The County is governed by a five member Board of Supervisors, who each represent a district based on an equal representation of the County's population. Members of the Board of Supervisors serve as the legislative body for Glenn County and provide policy direction for all branches of County government including the County Administrative Officer. Each Board member is elected by the voters in their district to a four year term.

SURROUNDING AREAS

Easy day trips to the incredible Northern California Coast where visitors enjoy surfing, boating, fishing, or just walking in the sand. Enjoy the day visiting world class Napa Valley restaurants, shopping, and winerys. Weekends in Lake Tahoe with world-class ski resorts, casinos, lake activities, and breathtaking mountain views.



GLENN COUNTY HHSA

Glenn County Health and Human Services Agency (HHSA) is committed to being the best integrated agency in the State, providing coordinated service delivery in the areas of Public Health, Child Welfare, Behavioral Health (mental health and alcohol and drug services), self-sufficiency and older adults. HHSA is also committed to operational excellence in support of the programs and services delivered to our community and clients most in need. We hire qualified and diverse staff, and empower them to do their best work in a positive, supportive, and mutually accountable environment.

HHSA is the largest department in the County with approximately 260 employees and is comprised of five program divisions and three administrative divisions. The agency co-locates and works collaboratively with the Community Action Department. The HHSA leadership is dedicated to client centered program integration, improving access and equity, and fostering a strengths-based and trauma-informed workforce culture. HHSA takes a broad-based integrated approach to carrying out our mission of serving our community and supporting its health and well-being.

Find out more at www.CountyofGlenn.net/HHSA



Mission

Building Health Futures - One Agency Accessible to All

The Health and Human Services Agency Assistant Director is to assure the compliance of department activities with department goals and objectives, state and federal laws, and County policies and procedures.

Oversight

- Mental Health
- Public Health
- Substance Use Disorder



GLENN COUNTY
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HEALTH & HUMAN SERVICES AGENCY

THE POSITION

Under administrative direction, this position oversees the activities of the Health and Human Services Health and Wellness division which includes Mental Health, Substance use Disorder, and Public health. The Assistant Director assures compliance of department activities with department goals and objectives, state and federal laws, and county policies and procedures.

- Monitors operations and procedures; evaluates division and program issues, and recommends and implements solutions; develops and approves recommendations for improving the division's operations and processes.
- Conducts research and strategic planning functions; analyzes trends and makes recommendations for staffing adjustments and personnel assignments; directs division projects including grants and capitol projects.
- Plans, develops, prepares, and monitors budget and expenditures for programs and services; assures that appropriate services are provided; coordinates information and assures effective communication between programs.
- Meets regularly with Program Managers for program updates; analyzes and evaluates issues and proposals, and recommends and implements solutions.
- Develops and enhances cooperative professional relationships with local communities.
- Serves as information source and liaison between the divisions and various state and regional organizations and agencies, serves on committees, task forces and other groups.

MINIMUM QUALIFICATIONS

EDUCATION & EXPERIENCE

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Five (5) years of relevant behavioral health experience, including three (3) years of supervisor experience.
- Pursuant to Section 5751.2 of the Welfare Institutions Code must possess and maintain one of the following:
 - Licensure as a Physician and Surgeon
 - Clinician Psychologist,
 - Registered Nurse Clinical Social Worker
 - Marriage, Family and Child Counselor
 - Licensed Professional Clinical Counselor (Board of Behavioral Sciences). If licensed in another state, must obtain California licensure by the end of the probationary period.



COMPENSATION & BENEFITS

Holidays: 13 annual paid holidays, plus 3 floating holidays per year.

Administrative Leave: Prorated, 80 hours per year, taken as time off.

Sick Leave: 12 paid days per year.

Employee Assistance Program: Available at no cost—includes coaching, parenting, and child care services, eldercare.

Public Employees' Retirement System (CALPERS): 2% at 62 for new, and 2% at 55 for classic employees. **Vacation:** Accruals are based on years of public service.

Health, Dental, and Vision Insurance: The County offers benefits for employees, spouses, and eligible dependents.

Life Insurance: \$50,000 policy is provided at no cost to the employee.

Deferred Compensation: Voluntary deferred compensation programs through one of the three vendors that are partnered with the County.

Longevity: Service is based on employment with Glenn County.

Non-Represented Employees' Summary of Benefits

HOW TO APPLY

This position is open until filled.

Please apply by December __, for first consideration.

Submit Cover Letter and Resume:

Craig W. Southerland

Public Service Search

(619) 393-9508

csoutherland@publicservicesearch.com



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Search and Consulting

Glenn County is an equal employment
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